

TOWN OF HARRINGTON BAY
BUILDING PERMIT APPLICATION FORM

Form BP-01. Submit this completed application to the Development Office at 42 Sandpiper Lane, or by email to permits@harringtonbay.ca, together with two sets of construction drawings and the applicable fee from the current Fee Schedule.

SECTION A - PROPERTY INFORMATION

Civic address of the property where work will occur: _____

Property identification number (PID): _____

Current zoning: _____ Lot area (square metres): _____

Is the property within the Waterfront Commercial designation? Yes / No

SECTION B - APPLICANT AND OWNER

Registered owner name: _____

Mailing address: _____

Applicant (if different from owner): _____

Daytime telephone: _____ Email: _____

Contractor name and provincial licence number: _____

SECTION C - DESCRIPTION OF WORK

Type of work (check all that apply): New construction, Addition, Renovation, Accessory building, Deck or porch, Demolition, Change of use, Plumbing, Other.

Estimated value of construction: \$ _____

Proposed floor area (square metres): _____

Number of storeys: _____ Number of dwelling units: _____

Brief description of the proposed work: _____

SECTION D - SETBACKS

Provide the distance from the proposed structure to each lot line, in metres.

Front yard: _____ Rear yard: _____ Left side: _____ Right side: _____

A site plan drawn to scale showing all setbacks must accompany this application.

SECTION E - DECLARATION

I certify that the information provided is true and complete, and that all work will

comply with the National Building Code, the Town of Harrington Bay Zoning Bylaw, and any

conditions attached to this permit. I understand that work started before a permit is

issued is subject to a doubled permit fee, and that this permit expires if work does not

begin within six months of issuance.

Signature of applicant: _____ Date: _____

OFFICE USE ONLY

Permit number: _____ Fee received: \$ _____ Received by: _____

Zoning review: Pass / Refer Building official approval: _____ Date: _____

Inspections required: footing, framing, insulation, plumbing rough-in, final occupancy.